

Summer Student Positions

Applicant Information and Instructions

Students interested in applying for summer positions must review the applicant information and follow the instructions provided below. Please note, we no longer have a summer student lottery process.

Eligibility Requirements:

To qualify for summer student positions applicants must:

- Be enrolled in a secondary school, college or university as a full-time student during the academic year in which you are applying for employment, and be returning as a full-time student in September following summer employment.
- Be legally able to work within Canada.
- Be at least 16 years of age as of April 1st of the employment year.
- Apply online only through our website, www.learmington.ca/careers.
- Apply to each position that is of interest to be considered for the position(s) desired. (Applying to one position does not allow eligibility for any of the other positions that are posted).
- Apply before the posting deadline. (Resumes will not be accepted thereafter).

New and returning students must apply online or you will not be considered for the positions.

Before you Apply:

- Proof of enrolment from the current school year is required to apply. You will not be able to submit an application without this attached. This must come from the registrar's office or the office of your school. We will not accept class schedules or school payment receipts as proof of enrollment. Should these documents be attached to an application it may disqualify you.
- Evenings and weekend work will be required. Students must be available to work scheduled shifts.

Upon Hire:

- A satisfactory police clearance will be requested (must be within 30 days of hire date).
- Where required, students must provide at their own expense CSA (Green Patch) safety shoes or boots.
- Work clothing must be worn in accordance with the standards set by the hiring department.
- Personal protective equipment (PPE) provided by the Corporation must be worn as per training and task requirements.
- Assigned online health and safety training is to be completed prior to starting work.

Please continue to next page for Job Posting.

Parks and Roads Student Labourer

Infrastructure Services Department

Job Description:

Reporting to the Public Works Supervisors, the Parks and Roads Labourer is responsible for performing general maintenance duties at outdoor sports fields, cleaning of washroom facilities and litter/debris pickup from municipal property while ensuring attractive, orderly, and well maintained parks areas to provide a pleasant outdoor environment for all users and visitors. Hours may vary depending on weather conditions. Evening and weekend hours are a requirement.

Specific Duties:

- Collecting litter and debris of sports fields, parks and municipal boulevards.
- Opening, closing, and cleaning of parks washroom facilities.
- Regular grooming of baseball diamonds and lining of soccer fields.
- General turf maintenance of sports fields which includes cutting, edging, top dressing, over seeding, repairing damaged sections, grooming and line painting.
- Daily watering of hanging baskets, planters and gardens.
- Maintenance of trails, parks, playgrounds and town owned facilities including weeding, trimming, garden maintenance and painting.
- Assist Public Works Staff with annual maintenance activities within the road right of way.
- Comply with OHSA requirements as well as the Municipality's Health and Safety Program.
- Other duties as assigned

Qualifications:

- Must be a full-time student enrolled in a secondary or post-secondary school and returning to secondary or post-secondary school after the end of the summer employment term.
- Must be able to lift, heavy items for long periods.
- Must possess a valid G2 Ontario Drivers Licence.
- Knowledge of lawn, sports field maintenance and experience considered an asset
- Experience with operation of riding lawn mowers, weed eaters and edgers considered an asset.
- Experience with construction and maintenance activities including painting and use of hand and power tools considered an asset.
- Familiarity with a construction environment considered an asset.
- Must obtain a satisfactory police clearance upon hire.

Hours of Work:

40 hours per week (Sunday to Saturday). Evening and weekend hours are required.

Employee Group:

Student, Non-union.

Salary:

\$16 per hour (2018 Rates).

Closing Date:

Applications must be received by 11:59 PM, Sunday, March 3, 2019.

How to Apply:

Interested candidates must apply online, at our website, www.learmington.ca/careers.

We thank all applicants, however, only those selected for an interview will be contacted. Selected applicants will be subject to an interview process and skills testing to determine eligibility.

Personal information on this form is collected under the authority of the Municipal Act, 2001, R.S.O. c45 and will be used to determine eligibility for employment. Questions about the collection of this information can be directed to the Manager of Legislative Services/Clerk, Municipality of Leamington, 111 Erie Street North, Leamington, Ontario, N8H 2Z9, Telephone: 519-326-5761