

Summer Student Positions Applicant Information and Instructions

Students interested in applying for summer positions must review the applicant information and follow the instructions provided below. Please note, we no longer have a summer student lottery process.

Eligibility Requirements:

To qualify for summer student positions applicants must:

- Be enrolled in a secondary school, college or university as a full-time student during the academic year in which you are applying for employment, and be returning as a full-time student in September following summer employment.
- Be legally able to work within Canada.
- Be at least 16 years of age as of April 1st of the employment year.
- Apply online only through our website, www.learmington.ca/careers.
- Apply to each position that is of interest to be considered for the position(s) desired. (Applying to one position does not allow eligibility for any of the other positions that are posted).
- Apply before the posting deadline. (Resumes will not be accepted thereafter).

New and returning students must apply online or you will not be considered for the positions.

Before you Apply:

- Proof of enrolment from the current school year is required to apply. You will not be able to submit an application without this attached. This must come from the registrar's office or the office of your school. We will not accept class schedules or school payment receipts as proof of enrollment. Should these documents be attached to an application it may disqualify you.
- Evenings and weekend work will be required. Students must be available to work scheduled shifts.

Upon Hire:

- A satisfactory police clearance will be requested (must be within 30 days of hire date).
- Where required, students must provide at their own expense CSA (Green Patch) safety shoes or boots.
- Work clothing must be worn in accordance with the standards set by the hiring department.
- Personal protective equipment (PPE) provided by the Corporation must be worn as per training and task requirements.
- Assigned online health and safety training is to be completed prior to starting work.

Please continue to next page for Job Posting.

Pollution Control Centre Student Labourer

Infrastructure Services Department

Job Description:

Reporting to the PCC Supervisor, the Pollution Control Centre Labourer is responsible for general maintenance around the facility.

Specific Duties:

- General maintenance assistance and includes but is not limited to the following:
 - Cutting grass, weed whacking and maintain landscaping around the facility.
 - Painting jobs.
 - Daily mail runs.
 - Washing trucks (interior and exterior).
 - Maintaining landscaping around pump stations.
 - Garbage and recycle day.
 - Cleaning windows.
 - General labour duties in support to regular staff.
- Comply with OHS requirements as well as the Municipality's Health and Safety Program.
- Other duties as assigned.

Qualifications:

- Must be a full-time student enrolled in a secondary or post-secondary school and returning to secondary or post-secondary school after the end of the summer employment term.
- Must be willing to work in the Pollution Control Centre environment.
- Must be able to lift, heavy items for long periods.
- Must possess a valid G2 Ontario Drivers Licence.
- Experience with operation of riding lawn mowers, weed eaters, edgers considered an asset.
- Must obtain a satisfactory police clearance upon hire.

Hours of Work:

40 hours per week (Monday-Friday).

Employee Group:

Student, Non-union.

Salary:

\$16 per hour (2018 Rates).

Closing Date:

Applications must be received by 11:59 PM, Sunday, March 3, 2019.

How to Apply:

Interested candidates must apply online, at our website, www.learmington.ca/careers.

We thank all applicants, however, only those selected for an interview will be contacted. Selected applicants will be subject to an interview process and skills testing to determine eligibility.

We are pleased to accommodate any individual needs under the Ontario Human Rights Code and the Accessibility for Ontarians with Disabilities Act. If you require accommodation throughout the hiring process, please contact Human Resources 519-326-5761 ext. 1112 to make your needs known in advance.