



## **Career Opportunity – Internal/External Posting**

### **Crossing Guard Legal and Legislative Services**

#### **Position Summary:**

Under the direction of the Manager of By-Law Enforcement, the Crossing Guard is required to provide the safe crossing of roadways to children at assigned school crossing zones within the Municipality of Leamington and to ensure equipment is used and maintained.

#### **Key Responsibilities:**

- To assist children in crossing roadways and remain at designated school crossing site for time periods as specified by the supervisor.
- Ensure the equipment assigned is worn, used and properly maintained.
- To obey all established traffic safety regulations to ensure children are assisted in crossing roadways at designated locations.
- To document and report any incidents, accidents, injuries, hazards or suspicious persons/vehicles to the supervisor and appropriate police and/or school officials.
- Activities such as reading, talking to friends/relatives or use of electronic devices or other distracting activities are not permitted.

#### **Qualifications, Knowledge and Skills:**

- Verbal communication and decision-making skills are required.
- Keen alertness to surroundings and an ability to follow directions and procedures.
- Ability to maintain a high degree of mental concentration, with visual and hearing ability to recognize traffic at a safe distance.
- Ability to walk children safely across busy intersections, and react safely and decisively to traffic conditions.
- Ability to display a school crossing stop sign in an upright position so that it is visible to vehicular traffic approaching from all directions while extending the other arm parallel for one minute on a frequent basis.
- Ability to perform the above-noted employment activities outside in all weather conditions.
- Upon hire, the successful applicant must submit a satisfactory vulnerable sector police check.
- Comply with the Occupational Health and Safety Act, applicable regulations, as well as the Municipality of Leamington's Health and Safety Program.
- Other duties as assigned.

**Hours of Work and Working Conditions:**

Hours of work will vary up to 20 hours a week. (Morning, noon and afternoon hours are required, five days per week, 10 months of the year; September through June).

**Employee Group:**

Part-time, non-union.

**Wage Rate:**

\$17.93 (2023 Rates)

**Closing Date:**

This posting will remain open until the positions are filled.

**How to Apply:**

Interested candidates must apply online through our website,  
[www.learmington.ca/careers](http://www.learmington.ca/careers)

We thank all applicants; however, only those selected for an interview will be contacted. Selected applicants will be subject to an interview process and skills testing to determine eligibility.

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We are pleased to accommodate any individual needs under the Ontario Human Rights Code and the Accessibility for Ontarians with Disabilities Act. If you require accommodation throughout the hiring process, please contact Human Resources at 519-326-5761 ext. 1112 to make your needs known in advance.

Personal information on this form is collected under the authority of the Municipal Act, 2001, R.S.O. c45 and will be used to determine eligibility for employment. Questions about the collection of this information can be directed to the Manager of Legislative Services/Clerk, Municipality of Leamington, 111 Erie Street North, Leamington, Ontario, N8H 2Z9, Telephone: 519-326-5761